**Annex 4. Activities and Milestone Format**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **ACTIVITIES** | | **COST** | | | | | | | | | | **MILESTONES** | | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | | 13 | 14 |
| Objectives | Description of Activities | Budget Category | Costing | | | | Financing (shared) | | | Notes / Remarks | Dates | | | Target Output / Product |
| Unit | Quantity | Unit Cost | Total Cost | SGP (80%) | Grantee (20%) | Co-financing | Start | | End |
| Specific Objectives 1 / Outcome 1 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | | | | | | |
| Output/Task 1.1. | Activities 1.1.1. | Personnel |  |  |  |  |  |  |  |  |  | |  | # Outreach strategy and plan |
|  | Activities 1.1.2. | Sub-contract |  |  |  |  |  |  |  |  |  | |  | # IEC materials |
|  | Activities 1.1.2.  Activities 1.1.3. | Sub-contract  Equipment/supplies |  |  |  |  |  |  |  |  |  | |  | # Campaign Reports |
| # Training module |
|  |  | Meeting/Campaign |  |  |  |  |  |  |  |  |  | |  | # Training reports |
|  |  | Travel |  |  |  |  |  |  |  |  |  | |  |  |
|  |  | Office Cost |  |  |  |  |  |  |  |  |  | |  |  |
| Subtotal Task 1.1 |  |  |  |  |  | 0 | 0 | 0 | 0 |  |  | |  |  |
| Output/Task 1.2 | Activities 1.2.1 | Personnel |  |  |  |  |  |  |  |  |  | |  | # IEC materials for village |
|  | Activities 1.2.2 | Sub-contract |  |  |  |  |  |  |  |  |  | |  | # Outreach Aids Materials |
|  | Activities 1.2.3 | Equipment/supplies |  |  |  |  |  |  |  |  |  | |  | # Campaign reports |
|  | Activities 1.2.4 | Meeting/Campaign |  |  |  |  |  |  |  |  |  | |  | # IEC materials for school |
|  | Activities 1.2.4 | Meeting/Campaign  Travel |  |  |  |  |  |  |  |  |  | |  | # School educational reports |
| # Media report |
|  |  | Office Cost |  |  |  |  |  |  |  |  |  | |  |  |
|  |  |  |  |  |  |  |  |  |  |  | |  |  |
| Subtotal Task 1.2 |  |  |  |  |  | 0 | 0 | 0 | 0 |  |  | |  |  |
| Subtotal Outcomes/Strategic Objectives 1 |  |  |  |  |  | 0 | 0 | 0 | 0 |  |  | |  |  |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Specific Objectives 2 / Outcome 2 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Output/Task 2.1 | Activities 2.1.1 | Personnel | | |  | |  | |  | |  |  | |  | |  | | |  | | |  | |  | | | # Outreach strategy and plan | | | | | |
|  | Activities 2.1.2 | Sub-contract | | |  | |  | |  | |  |  | |  | |  | | |  | | |  | |  | | | # IEC materials | | | | | |
|  | Activities 2.1.2  Activities 2.1.3 | Sub-contract  Equipment/supplies  Meeting/Campaign  Travel  Office Cost | | |  | |  | |  | |  |  | |  | |  | | |  | | |  | |  | | | # Campaign Reports  # Training module  # Training reports | | | | | |
|  | | | | | |
| Subtotal Task 2.1 |  |  | | |  | |  | |  | | 0 | 0 | | 0 | | 0 | | |  | | |  | |  | | |  | | | | |
| Output 2.2 | Activities 2.2.1 | Personnel | | |  | |  | |  | |  |  | |  | |  | | |  | | |  | |  | | | # IEC materials for village | | | | |
|  | Activities 2.2.2 | Sub-contract | | |  | |  | |  | |  |  | |  | |  | | |  | | |  | |  | | | # Outreach Aids Materials | | | | |
|  | Activities 2.2.3 | Equipment/supplies | | |  | |  | |  | |  |  | |  | |  | | |  | | |  | |  | | | # Campaign reports | | | | |
|  | Activities 2.2.4 | Meeting/Campaign | | |  | |  | |  | |  |  | |  | |  | | |  | | |  | |  | | | # IEC materials for school | | | | |
|  | Activities 2.2.4 | Meeting/Campaign  Travel  Office Cost | | |  | |  | |  | |  |  | |  | |  | | |  | | |  | |  | | | # School educational reports  # Media report | | | | |
| Subtotal Task 2.2 |  |  | | |  | |  | |  | | 0 | 0 | | 0 | | 0 | | |  | | |  | |  | | |  | | | | |
| Subtotal Spesific Objectives 2 / Outcomes 2 |  |  | | |  | |  | |  | | 0 | 0 | | 0 | | 0 | | |  | | |  | |  | | |  | | | | |
|  |  | |  |  | |  | |  | |  | | |  | |  | | |  | | |  | | | |  | |  | |  | |
| TOTAL PROJECT COST |  | |  | |  | |  | |  | | 0 | | 0 | 0 | | 0 | | |  | | |  | | |  | |  | | | | |
|  |  | |  |  | |  | |  | |  | | |  | |  | | |  | | |  | | | |  | |  | |  | |
| NICRA 6,75% |  | |  |  | |  | |  | |  | | | 0 |  | | |  | | |  | | |  | | |  | |  | |
| TOTAL COST |  | |  |  | |  | |  | | 0 | | | 0 | | 0 | | | 0 | | |  | | | |  | |  | |  | |