**Annex 1. Micro Grant Format Proposal - SGP Indonesia**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **A. Proposal Organization Profile** | | | | | | | | | | | | | | | | | | | | | | | |
| 1. **Information of Organization** | | | Name of Proponent | | | | | | | |  | | | | | | | | | | | | |
| Type of organization | | | | | | | | ☐ Community Based Organization/Community  ☐ Civil Society Organization  ☐ University  ☐ Others, namely: \_\_\_\_\_\_\_\_\_ | | | | | | | | | | | | |
| AHPs | | | | | | | | ☐ Way Kambas National Park  ☐ Gunung Leuser National Park Area III | | | | | | | | | | | | |
| Address | | | | | | | |  | | | | | | | | | | | | |
| Email | | | | | | | |  | | | | | | | | | | | | |
| Website/Social Media | | | | | | | |  | | | | | | | | | | | | |
| Phone | | | | | | | |  | | | | | | | | | | | | |
| Established | | | | | | | |  | | | | | | | | | | | | |
| Vision and Mission | | | | | | | |  | | | | | | | | | | | | |
| 1. **Activities with national park** | | | Started | | | | | | | |  | | | | | | | | | | | | |
| Type of Activity | | | | | | | |  | | | | | | | | | | | | |
| Area/Village/Sub Village | | | | | | | |  | | | | | | | | | | | | |
| 1. **Success story** | | | Activities | | | | | | | | Period | | | | | | | Information/Explanation | | | | | |
|  | | | | | | | |  | | | | | | |  | | | | | |
| **B. Proposal** | | | | | | | | | | | | | | | | | | | | | | | |
| 1. **Title of Proposal** | | |  | | | | | | | | | | | | | | | | | | | | |
| 1. **Thema** | | | ☐ Strengthening of park management  ☐ Habitat dan Species  ☐ Law Enforcement  ☐ Community Development  ☐ Others, mention: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | | | | | | | | | | | | |
| 1. **Location** | | |  | | | | | | | | | | | | | | | | | | | | |
| 1. **Target Beneficieries** | | |  | | | | | | | | | | | | | | | | | | | | |
| **C. Programme Implementor** | | | | | | | | | | | | | | | | | | | | | | | |
| 1. **Responsibility** | | | Name | | | | | | | |  | | | | | | | | | | | | |
| Position | | | | | | | |  | | | | | | | | | | | | |
| Phone | | | | | | | |  | | | | | | | | | | | | |
| Email | | | | | | | |  | | | | | | | | | | | | |
| 1. **Pelaksana Proyek** | | | Bame | | | | | | | |  | | | | | | | | | | | | |
| Position | | | | | | | |  | | | | | | | | | | | | |
| Phone | | | | | | | |  | | | | | | | | | | | | |
| Email | | | | | | | |  | | | | | | | | | | | | |
| **D. Cooperation Agreement/Recommendation (Please Attached)** | | | | | | | | | | | | | | | | | | | | | | | |
| 1. **Village Leader** | | | ☐ Yes ☐ No | | | | | | | | | | | | | | | | | | | | |
| 1. **Head of National Park** | | | ☐ Yes ☐ No | | | | | | | | | | | | | | | | | | | | |
| 1. **Cooperation Agreement** | | | ☐ Yes ☐ No | | | | | | | | | | | | | | | | | | | | |
| **E. Project Proposal** | | | | | | | | | | | | | | | | | | | | | | | |
| 1. **Background** | | | | | | | | | | | | | | | | | | | | | | | |
| Explain why this activity is important in relation to one or more of the four main themes of the Micro Grants of SGP Indonesia. | | | | | | | | | | | | | | | | | | | | | | | |
| 1. **Main problem** | | | | | | | | | | | | | | | | | | | | | | | |
| Explain what is the main problem that the proposing organization wants to solve and how to solve it? | | | | | | | | | | | | | | | | | | | | | | | |
| 1. **Objective** | | | | | | | | | | | | | | | | | | | | | | | |
| Project objectives related to the theme areas agreed between MoEF and ACB. | | | | | | | | | | | | | | | | | | | | | | | |
| 1. **Output** | | | | | | | | | | | | | | | | | | | | | | | |
| What do you want the project to produce based on the above objectives? | | | | | | | | | | | | | | | | | | | | | | | |
| 1. **Details of Activities** | | | | | | | | | | | | | | | | | | | | | | | |
| Acivities | | | | | | | | | | Deliverable/Means of verification | | | | | | | | | | | | | |
| I. … | | | | | | | | | |  | | | | | | | | | | | | | |
|  | | | | | | | | | |  | | | | | | | | | | | | | |
|  | | | | | | | | | |  | | | | | | | | | | | | | |
| 1. **Project Duration** | | | | | | | | | | | | | | | | | | | | | | | |
| No. | Activities | | | Month 1 | | | | | | | | Month 2 | | | | | | | Month 3 | | | | |
| 1 | | 2 | 3 | | 4 | | | 1 | | 2 | 3 | 4 | | | 1 | 2 | | 3 | 4 |
| 1. |  | | |  | |  |  | |  | | |  | |  |  |  | | |  |  | |  |  |
| 2. |  | | |  | |  |  | |  | | |  | |  |  |  | | |  |  | |  |  |
| 3. |  | | |  | |  |  | |  | | |  | |  |  |  | | |  |  | |  |  |
| 1. **Budget Plan** | | | | | | | | | | | | | | | | | | | | | | | |
| No. | Item | Details | | | | | | | | | | | Total | | | | ACB Support | | | | In Kind (EUR/IDR) | | |
| Cost | | | Unit | | | Frequenncy | | | | |
| 1. |  |  | | |  | | |  | | | | |  | | | |  | | | |  | | |
| 2. |  |  | | |  | | |  | | | | |  | | | |  | | | |  | | |
| 3. |  |  | | |  | | |  | | | | |  | | | |  | | | |  | | |
| Keterangan:   * Electricity, water, telephone, office rent, regular / monthly salary outside the project structure, equipment (non-consumable items such as vehicles, machinery, furniture, computers, etc.), taxes, etc. are not financed by ACB, but can be allocated as a self-help. * In kind contribution of at least 20% of the total budget. * The Micro Grant Program is not intended to support practical political activities and related with tribe, religion, and ethnic | | | | | | | | | | | | | | | | | | | | | | | |