**Lampiran 1. Format Proposal Hibah Mikro SGP Indonesia**

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| **A. Profil Organisasi Pengusul** | | | | | | | | | | | | | | | | | | | | | | | |
| 1. **Informasi Organisasi** | | | Nama Organisasi Pengusul | | | | | | | |  | | | | | | | | | | | | |
| Kategori Organisasi | | | | | | | | ☐ Kelompok Masyarakat/Komunitas  ☐ Organisasi Masyarakat Sipil  ☐ Perguruan Tinggi  ☐ Lainnya, Sebutkan | | | | | | | | | | | | |
| Wilayah Kerja Organisasi | | | | | | | | ☐ Taman Nasional Way Kambas  ☐ Taman Nasional Gunung Leuser Area III | | | | | | | | | | | | |
| Alamat | | | | | | | |  | | | | | | | | | | | | |
| Email | | | | | | | |  | | | | | | | | | | | | |
| Nama Website/Media Sosial | | | | | | | |  | | | | | | | | | | | | |
| Nomor Telepon | | | | | | | |  | | | | | | | | | | | | |
| Tahun Organisasi Didirikan | | | | | | | |  | | | | | | | | | | | | |
| Visi Dan Misi Organisasi | | | | | | | |  | | | | | | | | | | | | |
| 1. **Kegiatan Kerja Sama Dengan Taman Nasional** | | | Tahun Dimulai | | | | | | | |  | | | | | | | | | | | | |
| Jenis Kegiatan | | | | | | | |  | | | | | | | | | | | | |
| Area/Desa/Dusun Lokasi Kegiatan | | | | | | | |  | | | | | | | | | | | | |
| 1. **Cerita Sukses Organisasi Dalam Tiga Tahun Terakhir** | | | Nama Kegiatan | | | | | | | | Periode | | | | | | | Narasi Singkat | | | | | |
|  | | | | | | | |  | | | | | | |  | | | | | |
| **B. Informasi Proposal** | | | | | | | | | | | | | | | | | | | | | | | |
| 1. **Judul Proposal** | | |  | | | | | | | | | | | | | | | | | | | | |
| 1. **Tema** | | | ☐ Pengelolaan Kawasan Taman Nasional  ☐ Habitat dan Spesies  ☐ Penegakan Hukum  ☐ Pengembangan Masyarakat  ☐ Lain-lain, sebutkan: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | | | | | | | | | | | | |
| 1. **Lokasi** | | |  | | | | | | | | | | | | | | | | | | | | |
| 1. **Penerima Manfaat** | | |  | | | | | | | | | | | | | | | | | | | | |
| **C. Informasi Pengelola Proyek** | | | | | | | | | | | | | | | | | | | | | | | |
| 1. **Penanggung Jawab Proyek** | | | Nama | | | | | | | |  | | | | | | | | | | | | |
| Posisi | | | | | | | |  | | | | | | | | | | | | |
| Nomor Telepon | | | | | | | |  | | | | | | | | | | | | |
| Email | | | | | | | |  | | | | | | | | | | | | |
| 1. **Pelaksana Proyek** | | | Nama | | | | | | | |  | | | | | | | | | | | | |
| Posisi | | | | | | | |  | | | | | | | | | | | | |
| Nomor Telepon | | | | | | | |  | | | | | | | | | | | | |
| Email | | | | | | | |  | | | | | | | | | | | | |
| **D. Surat Perjanjian Kerja Sama/Rekomendasi (Dokumen Pendukung Dilampirkan)** | | | | | | | | | | | | | | | | | | | | | | | |
| 1. **Kepala Desa** | | | ☐ Ada ☐ Tidak Ada | | | | | | | | | | | | | | | | | | | | |
| 1. **Kepala Balai Besar Taman Nasional** | | | ☐ Ada ☐ Tidak Ada | | | | | | | | | | | | | | | | | | | | |
| 1. **Perjanjian Kerja Sama** | | | ☐ Ada ☐ Tidak Ada | | | | | | | | | | | | | | | | | | | | |
| **E. Proposal Proyek** | | | | | | | | | | | | | | | | | | | | | | | |
| 1. **Latar Belakang** | | | | | | | | | | | | | | | | | | | | | | | |
| Jelaskan mengapa kegiatan ini penting dilakukan dikaitkan dengan salah satu atau lebih dari empat tema utama Hibah Mikro SGP Indonesia. | | | | | | | | | | | | | | | | | | | | | | | |
| 1. **Masalah Utama** | | | | | | | | | | | | | | | | | | | | | | | |
| Jelaskan apa masalah utama yang ingin diselesaikan organisasi pengusul dan bagaimana cara meneyelsaikannya? | | | | | | | | | | | | | | | | | | | | | | | |
| 1. **Tujuan** | | | | | | | | | | | | | | | | | | | | | | | |
| Tujuan proyek yang berkaitan dengan bidang tema yang telah disepakati antara KLHK dan ACB. | | | | | | | | | | | | | | | | | | | | | | | |
| 1. **Output (Hasil Proyek yang Diharapkan)** | | | | | | | | | | | | | | | | | | | | | | | |
| Apa yang ingin dihasilkan dari proyek tersebut merujuk pada tujuan di atas?  Bagaimana mengukur keberhasilan dari proyek tersebut? | | | | | | | | | | | | | | | | | | | | | | | |
| 1. **Rincian Kegiatan yang Diusulkan** | | | | | | | | | | | | | | | | | | | | | | | |
| Rincian Kegiatan | | | | | | | | | | Hasil Kegiatan | | | | | | | | | | | | | |
| I. … | | | | | | | | | |  | | | | | | | | | | | | | |
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| 1. **Tata Waktu Pelaksanaan Proyek** | | | | | | | | | | | | | | | | | | | | | | | |
| No. | Rincian Kegiatan | | | Bulan 1 | | | | | | | | Bulan 2 | | | | | | | Bulan 3 | | | | |
| 1 | | 2 | 3 | | 4 | | | 1 | | 2 | 3 | 4 | | | 1 | 2 | | 3 | 4 |
| 1. |  | | |  | |  |  | |  | | |  | |  |  |  | | |  |  | |  |  |
| 2. |  | | |  | |  |  | |  | | |  | |  |  |  | | |  |  | |  |  |
| 3. |  | | |  | |  |  | |  | | |  | |  |  |  | | |  |  | |  |  |
| 1. **Rencana Anggaran yang Diusulkan** | | | | | | | | | | | | | | | | | | | | | | | |
| No. | Item Biaya | Rincian | | | | | | | | | | | Jumlah | | | | Biaya ACB | | | | Swadaya (setara nilai uang) | | |
| Harga | | | Satuan | | | Frekuensi | | | | |
| 1. |  |  | | |  | | |  | | | | |  | | | |  | | | |  | | |
| 2. |  |  | | |  | | |  | | | | |  | | | |  | | | |  | | |
| 3. |  |  | | |  | | |  | | | | |  | | | |  | | | |  | | |
| Keterangan:   * Listrik, air, telepon, sewa kantor, gaji rutin/bulanan di luar struktur proyek, peralatan (barang tidak habis pakai seperti kendaraan, mesin, furnitur, komputer, dsb), pajak, dan lain-lain tidak dibiayai oleh ACB, tetapi dapat dialokasikan sebagai swadaya. * Kontribusi swadaya minimal 20% dari total anggaran. * Program Hibah Mikro tidak ditujukan untuk mendukung kegiatan politik praktis dan SARA. | | | | | | | | | | | | | | | | | | | | | | | |