



PENABULU FOUNDATION
GRANT MANAGEMENT

SGP

Small Grants Programme
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COVID-19
CORONA VIRUS

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Small Grants Programme (SGP) Indonesia 2020

Quater 2 - 2020



KEMENTERIAN
LINGKUNGAN HIDUP DAN KEHUTANAN



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Grant Management by **PENABULU FOUNDATION**



INTRODUCTION

The early the second quarter (April - June) 2020 or the first half of 2020, the activities undertaken by the Penabulu Foundation as a Service Provider are to provide assistance and technical assistance for SGP Indonesia Cycle 1 grantees related to work plan adjustments in Quarter 1. Grantees of the SGP Indonesia several times revised the plan 1st quarter work that affected project implementation and budget absorption. Adjustments to the 1st quarter work plan as a result of the Covid 19 pandemic which affected activities in the work area both in the Gunung Leuser National Park and Way Kambas National Park.

Penabulu Foundation as a Service Provider (SP) is also preparing the opening and receiving of SGP Indonesia Cycle 2 small grant proposals by coordinating with KKH and ACB. Preparations made included agreement on the theme of the program opening cycle 2 proposal and opening schedule, acceptance of the proposal up to the assessment of the substance carried out by the National Working Team (NWT). Coordination with the Directorate of KKH cq. The Sub Directorate for the Application of the International Convention as the Program Implementing Agency (PIA) SGP ACB produced two (2) scenarios for accepting proposals considering approaching Idul Fitri with an extension of 10 days to 10 June 2020. ACB as the Program Executing Agency (PEA) agreed to a schedule It is proposed and agreed that proposal submission and proposal selection are done offline, this is because GRAMMS has not been able to be applied perfectly.

Dissemination of information regarding the Call for Proposal of SGP Indonesia's program proposal Cycle 2 is done through local and national mass media and various media known by CSOs in Indonesia. A total of thirty-two (32) proposals from CSOs submitted in SGP Indonesia Cycle 2 were accepted by the Penabulu Foundation as a Service Provider. Twenty-six (26) proposals passed administrative selection and were sent to the Directorate of KKH for a substance assessment by the National Working Team (NWT).

Meanwhile, related to the implementation of the program at the opening of the SGP Indonesia Cycle 2, SP also accepted the resignation of LPPM UNILA. LPPM UNILA's have internal management problems are inconsistent in providing a separate bank account in accordance with the Grant Agreement and postponement of activities and quarterly reports. After going through a long communication process the SP accepts the resignation of LPPM UNILA as SGP Indonesia Grantees.

SP also facilitates and supports international and national consultants in getting updates on the conditions and program needs related to the theme of livelihood and ecotourism which are expected to provide input in the call for proposal SGP Indonesia Cycle 2 and Cycle 3 proposals.

At the end of the middle of 2020, the process of evaluating the substance of the second cycle proponent proposal by NWT is underway. The results of the evaluation of the proposal from NWT are then sent to the ACB for substance assessment and final verification. The role of SP at the stage of evaluating the substance of proposals for SGP Indonesia Cycle 2 proponents is to facilitate communication and correspondence with proponents of SGP Indonesia Cycle 2.

Until the end of the second quarter assistance to grantees of the first cycle grant is still ongoing to ensure that technical and financial reports in the first quarter are reported so that the implementation of the cycle 1 grantees' programs can be monitored and accounted for. SP also continues to oversee SGP Indonesia's micro-grants program to support SGP Indonesia's program by trying to assist in the preparation of guidelines for the implementation of SGP Indonesia's small grants program during the "new normal" C-19 pandemic in TNWK and TNGI by opening limited calls in the preparation of the guidelines. The Kanopi Indonesia Foundation finally had the opportunity to develop guidelines and signed a micro-grant agreement with the Penabulu Foundation in early July 2020 for a 3-month framework. The compiled guidelines will be used by small grant grantees in the implementation of programs at the field level based on policies and technical guidelines at the national and local levels applicable in Indonesia.

IMPLEMENTATION

1. Adjustment of the Cycle 1 of the SGP Indonesia Grantees Work Plan in Q1

Penabulu Foundation as a Service Provider at the beginning of the 2nd quarter (April-June) provided technical assistance to ensure that seven (7) grantees could immediately adjust their work plans in the 1st quarter as a result of national and regional policies related to large-scale social restrictions on the spread of the Corona-19 virus. Adjustment for SGP Indonesia Cycle 1 Small Grant Recipients, attached on *Annex 1*.

2. Opening of SGP Indonesia Cycle 2 Small Grant Proposal Calls

a. Approval on Terms of Reference Call for Proposal SGP Indonesia Cycle 2.

In planning the opening of the SGP Indonesia Small Grants Call for Cycle 2, the SP compiled the terms of reference as the basis for the implementation of the call for proposals for the small grant program with a focus on the theme of livelihood improvement.

SP has confirmed the schedule regarding the opening and acceptance of the SGP Indonesia Cycle 2 small grant program proposal with two (2) scenarios for receiving the proposal considering that it is in conjunction with the Eid Fitri Holiday. The results of coordination with the KKH Directorate agreed that the proposal opening was carried out under scenario 1, namely April 27, 2020 to May 2020 and if it was deemed necessary to increase the time, scenario 2 was applied with an additional 10 days or receipt of the proposal closed until June 10, 2020 at 11:59 p.m. WIB. The table below explains scenario 1 and scenario 2 of the opening and receiving schedule.

Table 1. Scenario 1 and scenario 2 schedule for opening and receiving the SGP Indonesia Cycle 2

No	Activity	Schedule 1	Schedule 2
1.	Socialization on small grants cycle 2 for the in a national mass media and local mass media in North Sumatra and Lampung and the websites of the Penabulu Foundation, LHK, KSDAE, and Authorities of GLNP/WKNP	27 April – 31 May 2020	1 – 10 June 2020 (Extend)
2	Proposal administrative selection	2 – 10 June, 2020 (Submit Adm Selective Report 11 June)	11-18 June 2020 (Submit Adm Selective Report 21 June)
3	Proposal substantial selection by NWT	15 – 26 June, 2020 (Submit Adm Selective Report 29 June)	24 June – 7 July 2020 (Submit Adm Selective Report 8 July)
4	Proposal substantial selection by ACB	30 June – 6 July 2020 (5WD) (Substantial Selection by ACB 7 July)	9-15 July 2020 (5WD) (Substantial Selection by ACB 16 July)
5	Grant Validation process of Small Grant Program cycle 2	8-14 July 2020 (5 working days)	17 -23 July 2020 (5 working days)
6	Grant Agreement signing of Small Grant Program cycle 2	15 July- 4 August 2020 (15 working days)	24 July - 13 August 2020 (15 working days)
7	Phase 1 transfer of funds to selected partners	5 – 19 August 2020 (10 working days)	14 – 31 August 2020 (10 working days)

b. Opening and Accepting Calls for Proposal SGP Indonesia Cycle 2

At the opening and acceptance of the proposal under scenario 1, SP only received 2 proposals from Yayasan Gajah Sumatera (YAGASU) and Yayasan Sumatera Hijau Lestari (YSHL) for Gunung Leuser National Park (GLNP) working areas and 1 proposal, namely Yayasan Komunitas Hutan Sumatera (YKHS) for Way Kambas National Park (WKNP) working areas so that SP and KKH agreed to extend the receipt of SGP Indonesia Cycle 2 small grant proposals June 2020. Extension of 10 days for a total of 45 days for SGP Indonesia proposal calls are still permitted in the PMM Indonesia.

1. Opening of the Small Grants SGP Proposal Calls for Indonesia Cycle 2 is carried out by providing information and dissemination through various media.

Dissemination of information on the opening and receipt of SGP Indonesia's small grant proposals was carried out in two (2) local mass media and one (1) national mass media.

a. Lampung Post Daily

The Penabulu Foundation as a Service Provider uses the Lampung Post Daily to disseminate SGP Indonesia Cycle 2 Small Grant Proposal Calls on Saturday, April 25, 2020.

b. Tribunews Medan Daily

Dissemination of information for North Sumatra proponent candidates using Medan Tribunews Daily. The airing of Public Service Advertising (PSA) related to the call for the SGP Indonesia Cycle 2 small grant proposal was conducted on April 25, 2020.



Picture 1. PSA visibility in Lampung Post Daily and Tribunews Daily

c. Media Indonesia Daily

SP also uses national mass media to maximize the dissemination of information on SGP Indonesia Cycle 2 small grants. Screening of national media uses Media Indonesia and airs on Saturday, April 25, 2020.



Picture 2. PSA Visibility in Media Indonesia Daily

Public Service Advertising (PSA) in the local and national mass media is attached in Annex 2.

2. Social Media

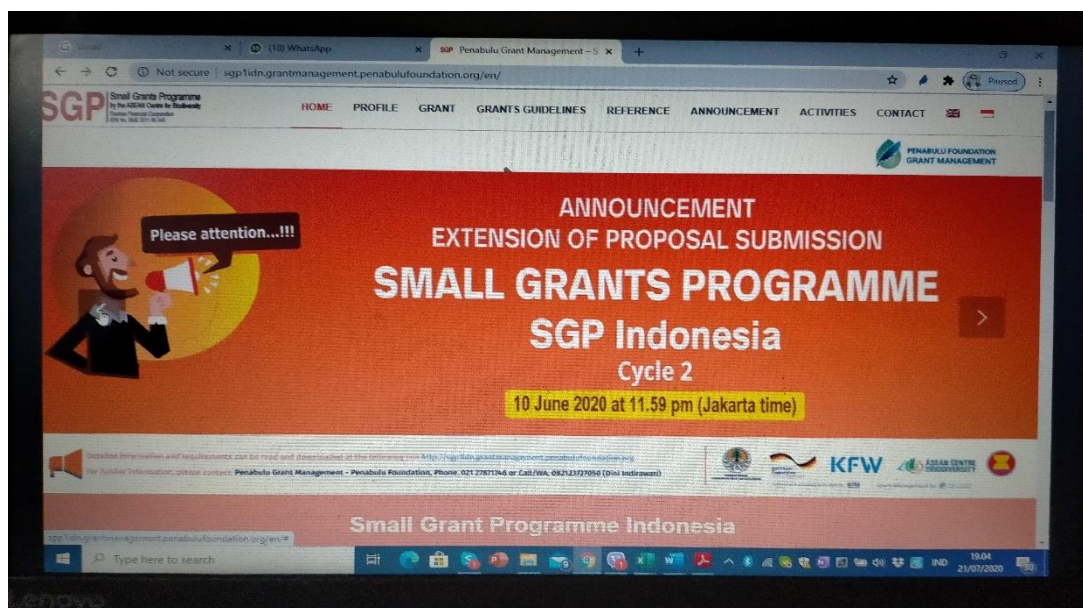


SP also uses social media such as Instagram in disseminating information on CfP SGP Indonesia Cycle 2. In addition, Whats App Messenger both personal and Whats App Groups is done to maximize information to all prospective proponents.

Picture 3. Visibility on Instagram @infopenabulu

3. Website

The SGP Indonesia Website's is informed in more detail with the proposal attachment form which must be filled in by prospective proponents at the link <http://sgp1idn.grantmanagement.penabulufoundation.org/>

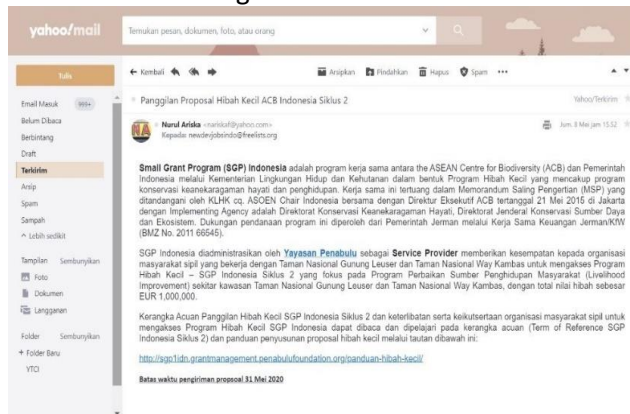


Picture 4. PSA in SGP Indonesia Website

4. Mailinglist

In addition to mass media, social media and websites, dissemination of information on opening and accepting proposals is also carried out using media mailing lists that are well known to CSOs / NGOs in Indonesia. Among them, namely: Devjobs and NGOs for Fund.

a. DevJobs Mailinglist



Picture 5. PSA in Devjobs Mailinglist

a. NGO for Funds



Picture 6. Visibility on NGO for Funds Mailinglist

As a result of information dissemination from various media, SP received a total of 32 proposals with details of 19 proposals for TNGL and 13 proposals for TNWK. The table below shows the proponents who submitted the Call for Proposal SGP Indonesia Cycle 2.

Table 2. List of SGP Indonesia Proposals Cycle 2

No.	Proponent	Project Title
Gunung Leuser National Park		
1.	Yayasan Pariwisata Berkelanjutan Indonesia (DESMA Center)	Integrated Tourism Digital Platform for Ecotourism Promotion in Gunung Leuser National Park Area III
2.	Perkumpulan Konsorsium Pendukung Sistem Hutan Kerakyatan (KpSHK)	Community Economic Empowerment of Coffee Plantation from Forest Area

No.	Proponent	Project Title
3.	Yayasan Pusat Kajian dan Perlindungan Anak Medan (PKPA)	Improving the capacity of communities to create the sustainable livelihood as a social buffer to Taman Nasional Gunung Leuser
4.	Perkumpulan SINERGANTARA	Utilization of Geo-tagging Social Data, Climate Data and Satellite Image Data in Gunung Leuser National Park Management for Improving Villagers' Livelihood
5.	Yayasan Pesona Tropis Alam Indonesia (PETAJ)	Improve Community Livelihoods and Restore the Ecosystem of Gunung Leuser National Park based on Participatory
6.	Yayasan Gajah Sumatera	Revitalize Green Livelihoods to Build Community Commitment in Conserving Elephant Forest Corridor in Aras Napal – GLNP
7.	Yayasan Ekosistem Lestari	Strengthening Conservation Management around the Biodiversity Research and Monitoring Stations of Sikundur - Critical Biodiversity hotspots in the Gunung Leuser National Park Landscape
8.	Yayasan Penguatan Rakyat Desa	Strengthening Women's Participation in the Preservation of Gunung Leuser National Park Through Sustainable Livelihood Development
9.	Yayasan Pusaka Indonesia	Strengthening the ability of the community in disaster risk reduction in order to improve the sustainable ecotourism sector in the surrounding of Gunung Leuser National Park (GLNP) BPTN Region III - Langkat.
10.	Yayasan Scorpion Indonesia	Develop Sustainable Livelihood on Bukit Mas village, Besitang, Langkat
11.	Yayasan Kehutanan Masyarakat Indonesia (YKMI-FKKM)	Strengthening Regional Development Policy to Support the Improvement of Community Livelihoods Around Gunung Leuser National Park (GLNP) in Langkat Regency - North Sumatra
12.	Yayasan Orangutan Sumatera Lestari (YOSL-OIC)	Promoting Agribusiness and Small & Medium Enterprise (SME) Development as Alternative Livelihood of Communities Around Gunung Leuser National Park Area III
13	Yayasan Sumatera Hijau Lestari	Increasing the Capacity of Village Communities to Increase Revenue and Strengthen Conservation Initiatives of the GLNP buffer zone Utilization
14.	Yayasan Wahana Lingkungan Indonesia	Forest-based Community Empowerment to Preserve The Landscape of Gunung Leuser National Park and Build Sustainable Livelihoods
15	Yayasan Pemberdayaan Ekonomi Rakyat (YAPEKAT)	Strengthening Communities in the Buffer Zone in Preserving the Mount Leuser National Park Area and its Ecosystems, Through a Business Empowerment Scheme for Potential Environmental Services and

No.	Proponent	Project Title
		Non-Timber Forest Products around the Buffer Zone of the Mount Leuser National Park Area
16.	Yayasan Srikandi Lestari	Strengthening local livelihoods through developing agroforestry and capacity building to support the restoration of the degraded area in TNGL
17	Veterinary Society for Sumatran Wildlife Conservation (VESSWIC)	Livelihoods Support by Community Capacity and Skills Through The Public Service System In Tangkahan Ecotourism And Sumatran Elephants Conservation In Tangkahan Resort Gunung Leuser National Park
18	TIME SUMATERA-TINDAKAN INVESTIGASI MEMANTAU EKOSISTEM	Awareness Outreach With the Economic Empowerment of the TNGL community of Resort Bahorok, Batu Jong Jong village and Sei Musam Village
19	Lembaga Studi dan Advokasi Kebijakan (ELSAKA)	Building Synergy In Increasing The Business Scale Of Conservation Forest Farmers Group (KTHK) Of The ACB-SGP Partners In GLNP Areas From Household Scale To MSMEs Scale
Way Kambas National Park		
1	Yayasan Komunitas untuk Hutan Sumatera	Securing lively hoods of communities around the WKNP through Human Elephant Conflict mitigation.
2	Yayasan Filantrust Indonesia	The Development of Bee Village Eco-Tourism and Permaculture Agriculture in Braja Harjosari, East Lampung Regency
3	Yayasan Jaringan Masyarakat Gambut Riau	Fisheries Business Management for Financing TNWK Mangrove Ecosystem Restoration
4	Perkumpulan Konsorsium Pendukung Sistem Hutan Kerakyatan (KpSHK)	Increasing the independence and welfare of rural communities around the buffer zone of TNWK through integrated development and village planning
5	Lembaga Penelitian dan Pengembangan Sumberdaya dan Lingkungan Hidup	Improving the Livelihoods of Local Communities through the Development of Information Systems and Sustainable Ecotourism Development in Way Kambas National Park (WKNP)
6	Yayasan Pusat Informasi Lingkungan Indonesia (PILI)	Precondition of Conservation Partnership through Strengthening Community Group Businesses in 3 Buffer Villages of Way Kambas National Park
7	Perkumpulan Ukir	Establishing the Self-Sufficient Buffer Village Communities through the Development of Sustainable Forestry Enterprises to Reduce the Pressure in the WKNP Area
8	Perkumpulan Watala-Keluarga Pencinta Alam dan Lingkungan Hidup	Increasing the Role and Economy of the Communities in the Protection and Utilization of Conservation Areas in Way Kambas National Park (WKNP)

No.	Proponent	Project Title
9	Yayasan Pendidikan Konservasi dan Lingkungan Hidup Indonesia (YAPEKA)	Livelihood system improvement in communities around Way Kambas National Park and simultaneously reducing threats to biodiversity and ecosystem
10	Yayasan Skala Indonesia	Develop Social Marketing Ecotourism and Agricultural Products around the way Kambas National Park – Lampung
11	Yayasan Kehutanan Masyarakat Indonesia (YKMI-FKKM) LAMPUNG	Strengthening of Community Institutional Capacity of Rantau Jaya Makmur & Labuan Ratu IX Villages to Support Conservation of WNP & Improving Community Livelihoods
12	Yayasan Konservasi Way Seputih	Collaborative Management of the Buffer Zone of the Northern Way Kambas National Park
13	Lembaga Penelitian Pengabdian kepada Masyarakat dan Penjaminan Mutu Pendidikan - Institut Teknologi Sumatera	Community Empowerment in Two Buffer Villages to Support Conservation and Biodiversity Functions in Way Kambas National Park (WKNP)

c. SGP Indonesia Proposal Review Administration Cycle 2.

SP has received 32 proposals submitted via email until the deadline of June 10, 2020 at 23:59 WIB and SP is still waiting for printed documents sent by proponents through PT POS Indonesia or other logistics companies until June 14, 2020.

SP verifies proposals from emails and printed documents as well as completeness of organizational documents and proposals from June 15-19, 2020 and conducts Administration Selection Plenary on June 22, 2020 which results in the receipt of proposals on the results of administrative selection proposals for SGP Indonesia Cycle 2 proponents with the theme Livelihood Improvement.

Administration selection is focused on the completeness of organizational documents such as a copy of the organization's Notary Deed Documents, Copies of Ministry of Justice and Human Rights Decree Documents, and Copies of NPWP Documents. Results of SGP Indonesia proponent proposal administration selection Cycle 2, *Annex 3*.

d. Substantial Review of the SGP Indonesia Proposal

Results of the Administration of SGP Indonesia Cycle 2 Small Grant Proposal Administration were sent by the SP to the KKH Directorate on June 22, 2020 at 23:30 WIB. After receiving the Administration Selection Results from the SP, the KKH Directorate met with the NWT on June 25, 2020 to hear the SP explanation regarding the opening and receiving of the SGP Indonesia Cycle 2 proposal call and the results of the administrative selection for discussion by the NWT Team by dividing the two (2) groups proposal assessment work for GLNP and WKNP.

Following is the division of the assessment group from the NWT Team to GLNP and WKNP.

Table 3. Substance Assessment Team of Gunung Leuser National Park

No	Name	Position
1	Nining Ngudi P	Head of Sub Dit. Implementation of International Convention, Directorate of KKH, DG KSDAE, MoEF.
2	Ratna Hendratmoko	Chair of Sub Dit Planning and Management of Conservation Area, Direktorat of Conservation Area, DG KSDAE, MoEF
3	Krisdianto	Head of Berau of Programme and Cooperation, Secretariat of Research and Inovation, DG KSDAE, MoEF

4	Adhi Nurul Hadi	Head of Technnical Conservation, Gunung Leuser National Park Management Office.
5	Marionni A. Hanoum	Head of Inventory of Natural Conservation, Direktorat of Patterning and Conservaion Information, DG KSDAE, MoEF
6	Fifin Nopiansyah	Head of Wildlife, Direktorat of KKH, DG KSDAE, MoEF
7	Ujang Wisnu Barata	Head of Programme and Cooperation Section, Gunung Leuser national Park Management Office.
8	Adam Bahtiar	Staff of Law and Technical Cooperation, Secretariat of DG KSDAE, MoEF

Table 4. Substance Assessment Team of Way Kambas National Park

No	Name	Position
1	Nining Ngudi P	Head of Sub Dit. Implementation of International Convention, Directorate of KKH, DG KSDAE, MoEF.
2	Hermawan	Head of Administration, Way Kambas National park Management Office
3	Ivan Andita Frediantoro	Head of Tecnical Cooperation on Law and Technical Cooperation, Secretariat of DG KSDAE, MoEF
4	Sri Ratnaningsih	Head of Plant Section, Direktorat of KKH, DG KSDAE, MoEF.
5	Anton Eko Satrio	Section Chair of Kepala Seksi Pemanfaatan Jasa Lingkungan Panas Bumi dan Karbon Kawasan Suaka Alam dan Taman Buru, Dit. Pemanfaatan Jasa Lingkungan Hutan Konservasi.
6	Ratna Kusumasari	Member of NWT SGP Indonesia
7	Hilman T. Sukma	Staff of Law and technical Cooperation, Secretariat DG KSDAE
8	Elisabeth Devi	Staf, BTNWK.

The planning that always shifted due to the busy schedule of each NWT member, the results of the substance selection conducted by NWT will be completed and sent to ACB on July 15, 2020.

3. Call for Micro Grants Proposal SGP Indonesia

a. Call for Proposal Micfro Grants SGP Indonesia (limited).

In the first term of reference for the SGP Indonesia micro-grant call as a follow-up to the results of coordination with KKH in mid-January 2020, CSO and CBO were not responded to in each national park area.

b. Call for Micro Grant Proposal of Guidelines for Implementation of the SGP Indonesia Small Grants program during the "new normal" outbreaks of COVID 19 Virus in Way Kambas National Park and Gunung Leuser National Park.

SP felt it was important to respond to the Pandemic COVID 19 problem that had an impact on the adaptation of the SGP Indonesia Cycle 1 grantees so that guidance on the implementation of the SGP Indonesia grant program during the "new normal" period for the impact of the Covid 19 virus outbreak in the Gunung Leuser National Park and Way National Park Kambas.

SP has coordinated with ACB and KKH to ensure the use of micro grants in the implementation of guidelines and the terms of reference for micro grants as a basis for the disbursement of the implementation of the guidelines.

Information was limited and within a short time the Indonesian Kanopi Foundation and SP responded to the proposal including the terms of reference for each resource person that would be used in the preparation of the guidelines.

The following is an attachment to the micro grant proposal and its attachments and the contract from the Proposal approved by the Penabulu Foundation for SGP Indonesia's Micro Grants in Semester 1 2020, attached in *Annex 4a and 4b*.

4. Assistance, facilitation and support for International and National Consultants for Livelihood and Ecotourism.

- a. Discussion on Report International Consultant (Dr. Hertell) and National Consultant (Nurdin Razak) on the Livelihood issue.

The Penabulu Foundation provided input from the draft report of Dr. Hertell conducted in Mission 1 for Livelihood with Nurdin Razak (national consultant). Penabulu Foundation input can be seen in the *Annex 5*.

- b. Supporting the preparation of a National Consultant field visit for Mission 2 - Livelihood with focus on ecotourism in GLNP and WKNP.

The impact of the Covid 19 virus global pandemic, changing the scenario of international GITEC expert visits to provide input on the issue of eco tourism in the ongoing livelihood improvement in cycle 2 and cycle 3.

The optimization of the role of the national consultant is carried out by emphasizing the findings of secondary and primary data in the field with the prerequisites of the KKH to allow field visits to be carried out by national consultants at GLNP and WKNP.

5. Cancellation of LPPM Universitas Lampung as Grantee of the SGP Indonesia Cycle 1.

The long process of communication since April 2020 is related to disagreement in the grant agreement between LPPM UNILA and the Pena Bulu Foundation regarding a separate bank account from other projects as a result of changing the internal structure of the Rector and the policy management of state universities in Indonesia, so state universities are not allowed to only have single account.

And at the end of the communication via correspondence with SP on 28 June 2020, LPPM UNILA resigned as the recipient of a small SGP Indonesia Cycle 1 grant. Consequently, LPPM UNILA returned the grant funds that had been transferred by LPPM UNILA in the first tranche of EUR15,381 to the Penabulu Foundation. Completion of the refund has been done at the beginning of July and currently SP is preparing the minutes of the handover of the refund of a small SGP Indonesia grant to be signed by LPPM UNILA and the Penabulu Foundation.

Correspondence for the completion of a bank account and the resignation of LPPM UNILA as a recipient of a small grant from SGP Indonesia and proof of LPPM UNILA's transfer of returning a small grant of SGP Indonesia Cycle 1, can be read in *Annex 6*.

6. Assistance of Technical and Financial Reports of Grantees on SGP Indonesia Cycle 1

- a. Assistance Technical Report of Grantees on SGP Indonesia Cycle 1

SP has accompanied and received the first quarter technical report (March - May 2020) or Q1. Technical assistance and assistance is carried out by the Penabulu Foundation Monitoring and Evaluation Specialist as SGP Indonesia's Service Provider.

The Grantees start the small grant program in Quarter 1 (March - May 2020). Monitoring of program development is based on Activity Cost Milestone (ACM) and Logical Framework Analysis. In terms of activity achievement, from 8 grant recipients only 1 grant recipient achieved very small activities, namely 0% and one (1) recipient of the grant resigned (LPPM UNILA). Grantees with the achievement of 0% are the Sumatra Lestari Orangutan Foundation - Orangutan Information Center (GLNP). As many as 6 grantees have seen achievements but not

up to 50%. The six (6) recipients of the grant include the Foundation of Pesona Tropika Alam Indonesia- PETAJ (39%), Vesswic (31%), WALHI North Sumatra (9%) , Yayasan Ekosistem Lestari - YEL (45%) located in GLNP, Yayasan Pusat Informasi Pendidikan Lingkungan Hidup Indonesia - PILI (4%) and Association of Aliansi Lestari Rimba Terpadu - ALERT (8%) in WKNP. Of the 8 grantees of the SGP Indonesia Cycle 1, one (1) grantee resigned from SGP Indonesia, namely LPPM UNILA.

Constraints faced in the first 3 months most of the grant recipients stated that some activities could not be carried out due to the Large-scale Social Restriction policy of national and regional governments in preventing the spread of COVID-19. Several other activities can be carried out, because they can be carried out safely, namely the procurement of monitoring tools, the purchase of medicines for elephants (Vesswic), and the development of E-Library, E-JaSa, and E-Ticketing software done by (PETAJ).

At the outcome level, the majority of grantees have not yet achieved *Full Achievement* (FA). Vesswic has completed 1 outcome out of the 4 outcomes promised, 2 outcomes stated *No Achievement* (NA). The outcome is related to elephant health because the purchase of drugs has been done. Other grantees are still considered *Minor Achievements* (MA) and *More Constraint* (MC). The results of verification carried out on the target / product activities, most partners have completed the verification sources. A detailed description of the achievements of grantees can be seen in the Quarterly Technical Progress Review and the Source of Verification Status and other supporting documents in Q1.

Details of Q1 and the Technical Progress Report in Q1 are attached in *Annex 7a*.

b. Assistance to the Financial Statements of grantees on SGP Indonesia Cycle 1.

The impact of the Covid - 19 pandemic greatly affected the implementation of the Indonesian Cycle 1 SGP Program, which was carried out by eight (8) grant recipients both in TNGL (5 CSOs) and TNWK (3 CSOs), which in turn was one (1) civil society organization receiving small grants in Way Kambas National Park resigned (LPPM UNILA) because it was hampered by internal administrative problems.

The Grantees of SGP Indonesia Cycle 1 begin implementation at the start of the Large-scale Restriction policy (March 2020). The Large-scale Restriction policy has a major effect on the implementation of field activities in 6 grantees and only 1 grantee who did not submit work plan adjustments (Association Alert) in the first quarter of the current program (March-May 2020).

Even so, grantees were still able to carry out activities with limited and caution to prevent transmission of the Covid 19 virus. The highest budget absorption was made by VESSWIC by 29% and the PETAJ Foundation (13%). The average grant recipient was only able to absorb the budget of 4% and the lowest was YOSL-OIC (0.2%) followed by WALHI North Sumatra (1.2%).

The biggest challenge of SP in ensuring the financial statements of each grantee is to ensure evidence of activities in accordance with ACM, understanding of project financial statements with compliance with SGP Indonesia's small grant guidelines, sending financial reports to SP, and feedback from grantees of grant to SP regarding their findings and adjustments. This challenge is hoped to be overcome when the use of the Grant Management and Monitoring System (GraMMS) can be used by all SGP Indonesia's grantees.

The following table shows the Budget Absorption and Financial Notes of Activities in the 1st Quarter of the SGP Indonesia Grantees Cycle 1.

Table 5. Absorption Budget of the Grantees of SGP Indonesia Cycle 1

No.	Grantees	Activities on Quarter 1 (Q1)	Budget Absortion	Notes
A.	Taman Nasional Gunung Leuser			
1.	Yayasan Orangutan Sumatera Lestari – Orangutan Information Center (YOSL-OIC)	Establish a community restoration group consisted of selected members of KTHK groups	0.2%	<ol style="list-style-type: none"> 1. Financial statements improvement was late. 2. Financial reports cannot be presented properly and properly, so they cannot be analyzed.
2.	Yayasan PETAI	<ol style="list-style-type: none"> 1. Series discussion of the model (format) of a database system with an integrated system for managing GNLN. 2. Procurement of equipment for database systems, e-permits, and e-services. 3. Provide equipment for identification, inventories and biodiversity monitoring in 4 resort. 	13%	<ol style="list-style-type: none"> 1. Goods procurement consists of: Hip Chain, Suunto Compass, Nikon Binoculars, Spherical Crown Densimeter, Bushell Camera Trap, Yamayo Diamtere 10MTR Phiband Tape, Cooking Set Trangia, Ultra-Light Tent 4-5Ppl, Petzl Tikkina 250 Lmn, and Outwell Polaris Lamp. 2. PETAI conducts procurement for database systems, e-permits, and e-services. 3. Finance staff have not yet completed the vouchers and supporting documents. 4. There is a cost correction due to non-conformity with the cost norm, namely: Series discussion of the model (format) of a database system with an integrated system for managing GNLN (corrected in Q1).
3.	VESSWIC	<ol style="list-style-type: none"> 1. Elephant routine health care for 8 ex-situ Sumatran elephants at CRU Tangkahan. 2. Creating standard operational procedures (SOP) for ex-situ elephant management. 3. Mapping and vegetation analysis in the GLNP forest area in Tangkahan as a natural food source as a location for elephant tethering. 4. Development of plantations and fruit gardens as an additional source of food for captive elephants in Tangkahan. 5. Educational development through the making of sign boards and information on 	29%	<ol style="list-style-type: none"> 1. Goods procurement consists of: laptops, refrigerators, GPS, binoculars, Suunto compass, gas stove, cook ware (pots and pans), Yamayo phiband, measuring 50m tape, eating utensils, headlamps, first aid travel pots, cylinder gas 3 kg and gas hose, regulator and meter. 2. Taking NICRA is not from the total actual cost multiplication but from the budget so there is an excess of NICRA EUR1,150 recognition (Mar - May 2020). 3. Q2 Period Vesswic can no longer recognize NICRA.

No.	Grantees	Activities on Quarter 1 (Q1)	Budget Absortion	Notes
		elephant conservation in captive elephant breeding sites.		
4.	Yayasan Ekosistem Lestari	<ol style="list-style-type: none"> 1. Conducting Awareness program in 7 villages that cross border with TNGL. 2. Coordination with education department of Langkat Regency and the Headmasters. 3. Journalist Training for students and youth community in Bohorok sub regency. 4. Coordination with related institution in government level. 	4%	<ol style="list-style-type: none"> 1. The procurement of goods consists of: Epson USB Projector + Wifi, Screen Projector, and 4 laptops. 2. There are two (2) activities whose expenditure exceeds the budget, namely: <ol style="list-style-type: none"> a. The LCD and Screen procurement was overbudget so YEL had to share costs using the remaining budget from the Laptop. b. Transportation costs occur over budget so YEL must share costs using the remaining budget from Meals. c. The procurement schedule is more advanced than what is written in the APP. 3. Improvements to the financial statements have not yet been accompanied by supporting documents.
5.	Yayasan WALHI North Sumatera	<ol style="list-style-type: none"> a. Socialization of the Conservation Partnership program at the community level. b. Serial meeting with Gunung Leuser National Park Office (BB-TNGL). 	1%	<ol style="list-style-type: none"> 1. Vouchers and supporting documents are incomplete. 2. There is a cost correction due to non-conformity of cost norm carried out in Q2. 3. Improvements to the financial statements are carried out late.
B.	Taman Nasional Way Kambas			
1.	Perkumpulan ALERT	Survey and Monitor Sumatran Rhino's Population using Camera Traps	4%	<ol style="list-style-type: none"> 1. Procurement of new goods will begin in Q2. 2. There is a cost correction because there are costs that are not included in the contract period with the Penabulu Foundation as a Service Provider and are found to be incompatible with the cost norm. 3. All cost corrections in the "Sumatran rhino population survey and monitor activity using camera traps" have been carried out in Q1. 4. The performance of the ALERT Association is quite good and compliant with the plans that have been made.
2.	Yayasan PILI	a. Assessment of wildlife hunting and forest fire events at Susukan Baru and Kuala Penet Resorts (WKNP TEAM) (Resort 8	4%	<ol style="list-style-type: none"> 1. There is a cost correction related to the suitability of costs in the Assessment of biodiversity loss by comparing flora and fauna before and after wildlife hunting and forest fire events at Susukan Baru and Kuala Penet Resorts.

No.	Grantees	Activities on Quarter 1 (Q1)	Budget Absortion	Notes
		person; Section 6 person, Office 4 person); b. Assessment of biodiversity loss by comparing flora and fauna before and after wildlife hunting and forest fire events at Susukan Baru and Kuala Penet Resorts. (WKNP TIM) (Resort 8 person; seksi 6 person, Office 4 person); c. Assessment of community perception about wildlife hunting and forest fire at Susukan Baru and Kuala Penet Resort. (WKNP TIM) (Resort 6 person; Section 2 person, Office 2 person).		2. PILI's procurement of goods consists of: Camera Trap, SD Card, Battery Charge, Data Connector, Sample Holder Package, Lables/Tagging Package, Map of The Location 1.1.1, Map of The Location 1.1.2, Transparent Plastic Package, Stationary Package, Portable Holder Package, Mater line, Questionare Package, and Facilitation Kits Package.

Detailed financial statements of each grant recipient can be read in the attached in *annex 7b*.

The difference in achievements in Q1 between the technical reports and budget uptake in the financial statements where the technical reports are higher because some outputs are achieved from the indicators despite using small budget interventions and/or additional *in-kind* from grantees.

7. MISCELLANEOUS

Related with the basis of SGP Indonesia *Disbursement* on Cycle 1 with grant agreements to eight (8) civil society organizations working in the Gunung Leuser National Park and Way Kambas National Park in early March 2020, based on:

- a. Results of NWT and ACB Substantial Assessment Proposal Decisions on October 16, 2019, attached on *Annex 8a*.
- b. Endorsement Letter to SGP Grantee sent to ACB on November 13, 2019, attached on *Annex 8b*.
- c. Grant Awarding to grantees of teh SGP Indonesia Cycle 1 after the NSC provides support for the final decision of the ACB.

The late disbursement at the end of 2019 was due to the delay of the KfW No Objection Letter to the SGP Indonesia Program *Grant Agreement* made by the Penabulu Foundation to the Civil Society Organizations as Grantees the SGP Indonesia Cycle 1 only received on 13 February 2020 at 21:30 (Jakarta time) which It should be estimated that the Service Provider will be accepted in early November or December 2019 so that the Penabulu Foundation can only sign the grant agreement with the grantees of SGP Indonesia Cycle 1 on March 1, 2020.

While those related to the KKH/NWT Financial Statements in Q2 cannot be reported by the KKH Directorate cq. Administration Staff due to busyness at the end of June 2020 with some NWT activities and preparation of national consultant during field trips. SP hopes to obtain the KKH/NWT financial report by the end of July 2020 and will soon be sent to ACB as a follow-up report.

CHALLENGE

The impact of the Covid 19 outbreak has somewhat influenced the implementation of the SGP Indonesia Small Grants Program. This was not only felt by grantees of the SGP Indonesia Cycle 1 but coordination with other stakeholders such as Coordination with KLHK cq. KKH Directorate, national park management, planned visits by international consultants and national consultants, coordination with grantees, completion of LPPM University Lampung resignation, and coordination with other parties. Following below are the challenges faced by the Penabulu Foundation as a Service Provider. Following below are the challenges faced by the Penabulu Foundation as a Service Provider.

1. Implementation of programs and budget absorption of partners in general in the first quarter of the SGP Indonesia Cycle 1 program was less than the plan and budget.
2. Responses to the adjustment and reporting of both technical and financial reports of SGP IDN Cycle 1 small grant recipients who are less responsive and conscientious.
3. Understanding of adjusting technical and financial reporting templates.

The above challenges require special efforts in communicating with Grantees of the SGP Indonesia Cycle 1. SP uses all media platforms to communicate to ensure understanding, response and revision of both technical and financial reports of small grant recipients, such as Zoom Media Platform, Google Meet, Whats App (Call, Message, and Conference), and telephone.

The challenge might be resolved if the *Grant Management and Monitoring System (GraMMS)* can already be operated by grantees and proponents in the next SGP Indonesia Cycle 3.

ACTION PLAN (Q3) 2020

1. Preparation of the SGP Indonesia Cycle Grant Awarding and Grant Agreement for Small Grants 2.
2. Opening Calls and Call for Proposal SGP Indonesia Cycle 3.
3. Financial Management Training for SGP Indonesia Cycle 2 Grantees.
4. Support Activity uses SGP Indonesia's micro-grant program scheme.
5. Review of Technical Progress Report Q2 and Financial Report Q2 Recipients of SGP Indonesia Cycle 1 Grantees (June - August 2020).

CLOSING

The Penabulu Foundation in the first half of 2020 is starting the process of accepting SGP Indonesia Cycle 2 grantees and initiating assistance for Grantees of the SGP Indonesia Cycle 1 on Quarter 1 and on going Quarter 2. Coordination and communication play a major role in ensuring that the SGP Indonesia small grant program can go according to plan and accountable to all grantees and SGP Indonesia's stakeholders.

Penabulu Foundation as a Service Provider hopes that the *Grant Management and Monitoring System (GraMMS)* can be used immediately and is able to support SGP Indonesia's small grant process in the future.

ANNEXES

- Annex 1. Quarterly Adjustment Work Plan
- Annex 2. Terms of Reference Call for Proposal SGP Indonesia Cycle 2
- Annex 3. Announcement of Opening and Call for Proposal of SGP IDN in Mass Media and Mailinglist
- Annex 4. Proposal for the SGP Indonesia Cycle Small Grants Program 2
- Annex 5. Review of International Consultant Reports for SGP Indonesia's Livelihood
- Annex 6. Correspondence and Chronology of LPPM UNILA Resignation as Grantee of SGP Indonesia Cycle 1 in Way Kambas National Park, Lampung
- Annex 7.a. Technical Progress Report and Grantees Response on SGP Indonesia Q1 2020
- Annex 7.b. Financial Report of SGP Indonesia Grantees on Quarter 1
- Annex 8a. Results of the Substantial NHT and ACB SGP IDN Assessment Cycle 1
- Annex 8b. Endorsement Letter for SGP Indonesia Cycle 1 Grantees

